

REQUEST FOR PROPOSAL

The Environmental Management Authority (EMA) is inviting suitably qualified firms / individuals to submit proposals for the, ***“Engagement of a Contractor to provide a proposal for the Remediation and Disposal of Oil Contaminated Waste at GU 1070, Guapo, Point Fortin.”***

Prior to the conduct of remediation works, a site assessment (characterisation and quantification) study has to be conducted to determine the vertical and lateral extent of the oil contamination and the final volume of oil contaminated waste to be treated. This is also part of scope of works and must be factored into the proposal.

Service Providers must have an established track record in the remediation of hazardous waste and have successfully undertaken similar work. Training and certification in handling, labelling, reporting, transporting, treatment and disposal of hazardous wastes are considered important and essential (e.g. USEPA, OSHA, HAZMAT, and HAZWOPER). A joint visit to the site will be facilitated to ensure that all interested parties are familiar with the site conditions. Once proposals have been received, the EMA will notify parties of the date and time for the site visit

COLLECTION OF PROPOSAL DOCUMENTS:

A non-refundable fee of \$1,000 must be made to any branch of Republic Bank, Account #290 101 135 701. Kindly ensure the bank teller includes the name **Remediation and Disposal of Oil Contaminated Waste at GU 1070, Guapo, Point Fortin** on the receipt. Proposal documents can be collected upon presentation of the receipt at the following EMA offices between 8:00am – 4:00pm, from 26 July to 9 August, 2017:

- # 8 Elizabeth Street, St. Clair, Port of Spain
- 3rd Floor, Agate Building, # 2 Adesh Drive, SS Erin Road, Duncan Village, San Fernando
- Unit 1, Tobago Water and General Services Bldg., Buccoo Main Road, Carnbee, Tobago

SUBMISSION OF PROPOSAL PACKAGES:

Proposals shall be submitted using the two envelope system, the first, containing the Technical Proposal (exclusive of cost), **One (1) Original and Two (2) hard copies and one electronic copy (on CD) in PDF format**, bound, in a sealed envelope labelled, ***“Technical Proposal - “Engagement of a Consultant to provide a proposal for the Remediation and Disposal of Oil Contaminated Waste at GU 1070, Guapo, Point Fortin.”***

The second, containing the Financial Proposal. **One (1) original and Two (2) hard copies and one electronic copy (on CD) in PDF format**, bound, in a sealed envelope labelled, ***“Financial Proposal - “Engagement of a Consultant to provide a proposal for the Remediation and Disposal of Oil Contaminated Waste at GU 1070, Guapo, Point Fortin.”***

Note: The envelopes should bear no information about the identity of the Contractor and should be sealed.

The sealed envelopes must be placed in the Tender Box at the main Reception area of the EMA’s Head Office at 8 Elizabeth Street, St. Clair, Port of Spain no later than 4:00pm on Tuesday 29 August, 2017 and addressed to:

**The Corporate Secretary
Environmental Management Authority
#8 Elizabeth Street, St. Clair, Port of Spain
Trinidad, West Indies**

Tender packages will **NOT** be accepted at any of the EMA’s other offices. Late Tenders will **NOT** be considered under any circumstance.

The EMA does not bind itself to accept the lowest tender or any tender in part or in whole. The EMA reserves the right to cancel the present notice in its entirety or partially, without defraying any cost incurred by any firm in submitting a RFP.