



REQUEST FOR PROPOSAL

The Environmental Management Authority (EMA) is inviting suitably qualified firms / individuals to submit proposals for the, ***“Engagement of a Consultant to provide a proposal for the Design and Conduct of a Baseline Ecological Risk Assessment for South West Peninsula of Trinidad (Pointe-A-Pierre to Icacos).”***

The study area will extend from the High Water mark from Pointe-a-Pierre to Icacos along the south-western coast of Trinidad to a 5.56-km (3-nautical mile) offshore area in the Gulf of Paria.

COLLECTION OF PROPOSAL DOCUMENTS:

A non-refundable fee of \$1,000 must be made to any branch of Republic Bank, Account #290 101 135 701. Kindly ensure the bank teller includes the name **Baseline Ecological Risk Assessment** on the receipt. Proposal documents can be collected upon presentation of the receipt at the following EMA offices between 8:00am – 4:00pm, from 21 July to 28 July, 2017:

- # 8 Elizabeth Street, St. Clair, Port of Spain
- 3rd Floor, Agate Building, # 2 Adesh Drive, SS Erin Road, Duncan Village, San Fernando
- Unit 1, Tobago Water and General Services Bldg., Buccoo Main Road, Carnbee, Tobago

SUBMISSION OF PROPOSAL PACKAGES:

Proposals shall be submitted using the two envelope system, the first, containing the Technical Proposal (exclusive of cost), **One (1) Original and Two (2) hard copies and one electronic copy (on CD) in PDF format**, bound, in a sealed envelope labelled, ***“Technical Proposal - “Engagement of a Consultant to provide a Proposal for the Design and Conduct***

of a Baseline Ecological Risk Assessment For South West Peninsula Of Trinidad (Pointe-A-Pierre to Icacos).”

The second, containing the Financial Proposal. **One (1) original and Two (2) hard copies and one electronic copy (on CD) in PDF format**, bound, in a sealed envelope labelled, ***“Financial Proposal - “Engagement of a Consultant to provide a Proposal for the Design and Conduct of a Baseline Ecological Risk Assessment For South West Peninsula Of Trinidad (Pointe-A-Pierre To Icacos).”***

Note: The envelopes should bear no information about the identity of the Consultant and should be sealed.

The sealed envelopes must be placed in the Tender Box at the main Reception area of the EMA’s Head Office at 8 Elizabeth Street, St. Clair, Port of Spain no later than 4:00pm on Wednesday 25 August, 2017 and addressed to:

**The Corporate Secretary
Environmental Management Authority
#8 Elizabeth Street, St. Clair, Port of Spain
Trinidad, West Indies**

Tender packages will **NOT** be accepted at any of the EMA’s other offices. Late Tenders will **NOT** be considered under any circumstance.

The EMA does not bind itself to accept the lowest tender or any tender in part or in whole. The EMA reserves the right to cancel the present notice in its entirety or partially, without defraying any cost incurred by any firm in submitting a RFP.